



BRADFIELD PARISH COUNCIL

Clerk to the Council: Mrs Marie Snell

Bradfield Village Hall, The Street, Bradfield, Essex, CO11 2UU. Tel: 07851 760264

Email: clerk@bradfieldparishcouncil.org.uk

Members of the Council are hereby summoned to attend the Parish Council Meeting

**to be held at Church Room, St Lawrence Church, The Street, Bradfield, CO11 2US on
Tuesday 7th July 2026 at 7:30 pm.**

Agenda

1. Apologies for Absence

To receive and approve any apologies for absence

2. Members' Declaration of Interests

To receive members' declaration of interests regarding items that appear on the agenda

3. Minutes

To receive the Minutes of the Parish Council meeting held on the 2nd June 2026, to be approved as a correct record and signed by the Chairman.

4. Housing Needs Survey

To receive information from RCCE and agree next steps.

5. Public Open Forum (Maximum 15 minutes)

Questions pursuant to Standing Order 3.

6. Town Planning Applications as per Schedule Issued by Tendring District Council

To consider the below schedule of applications:

26/00821/FULHH	Householder Planning Application - Single storey front and rear extensions.	Brook End The Street Bradfield
26/00841/FUL	Planning Application - Detached dwellinghouse, with landscaping works and revised highways access.	Willow End Cansey Lane Bradfield

7. District and County Councillor reports

- To note reports from Cllrs Murray and Ferguson.
- To receive briefing from Cllr Ferguson as representative of Women's Safety Charter.

8. Clerk's Report

To receive the Clerk's Report for information.

9. Working Group Reports

To receive updates from the following working groups:

- a. War Memorial working group – to receive quotations and agree expenditure.
- b. Public Rights of Way

10. Amenities

- To receive update noting any maintenance carried out.
- To agree any necessary works to be carried out by reputable local contractor.
- To receive quotations for the replacement of the 'hip hop' and agree to fund costings.

11. Finance

- To receive the financial report and to approve accounts for payment as per the schedule (*previously circulated*).
- To approve payment of invoices received in accordance with the 2026/2027 budget.
- To note the emergency expenditure by the clerk, Chairman and Vice-Chairman as specified in Financial Regulations Section 4.
 - PSS Live - £45 (excl. VAT) – purchase of 10 credits to sync playground inspections into archive.
 - SLCC – Clerk Training Event £38.50 excl. VAT
- To receive report from Cllr Cunningham following recent independent review of the accounts.
- To receive insurance update regarding the renewal with Clear Councils for 2026-2027 and note refund of £959.52 for the removal of BVH from the insurance policy (Buildings only).

12. Council Policies

To review and adopt the following council policies:

- Retention of Documents Policy
- Complaints Policy

13. Items from councillors to be added to the next agenda

14. Date of Next Meeting

The next meeting of the council to be held on **Tuesday 4th August 2026 at 7.30pm at St Lawrence Church, The Street, Bradfield, CO11 2US.**

15. Exclusion of public and press

Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to 4 Meetings) Act 1960 the meeting is to be closed to the press and public for the transaction of the under-mentioned business:

- **Early stage of dispute resolution**



Mrs Marie Snell
Clerk to the Council

30th June 2026